



presents

**Howard County Crafts Spectacular**  
at  
**Howard County Fairgrounds**  
**West Friendship, MD**

**November 2, 3 & 4, 2012**  
**9:00 am to 5:00 pm each day**

**ABOUT THE SHOW-----**

A craft show has been in existence at this location for over 25 years. In 2007, A to Z Crafts became the promoter and the show began operating as the Howard County Crafts Spectacular. We invite you to be a part of this event.

We are committed to doing everything possible to make this show a success for everyone. The arts and crafts at this show must be made by the exhibitor. BUY-SELL is unacceptable. This is a quality show.

For the 5<sup>th</sup> consecutive year, there will be no increase in space fees.

Your cancelled check is your receipt. All participants will receive all pertinent information one month prior to the show. Any rejected applications will be returned immediately with a full refund.

This show will be advertised extensively in all area news media. A brochure will also be produced listing confirmed exhibitors which will be distributed throughout the fall. So getting your application in by August will guarantee that you are listed in this brochure and will help to attract more customers.

**Returning crafters have until July 31 to submit their application and request their same space.** Applications will continue to be accepted on a space-available basis throughout September and October.

The fairgrounds are conveniently located just off Interstate 70 at exit 80 (Route 32). Follow signs to the fairgrounds from Route 32. They are very visible from Interstate 70, which is a main corridor to the Baltimore -Washington areas, so we draw very good clientele to the show.

Set-up time is scheduled for Thursday, November 1<sup>st</sup>, from 1:00 p.m. to 7:00 p.m., and Friday, November 2<sup>nd</sup> from 7 a.m. to 8:30 a.m.

If you have any questions, please feel free to contact Mark Zienda at 301-271-4432 or email: [info@atozcrafts.net](mailto:info@atozcrafts.net) .

# HOWARD COUNTY CRAFTS SPECTACULAR

NOVEMBER 2, 3 & 4, 2012

9:00 A.M. TO 5:00 P.M. EACH DAY

\*\*\* PLEASE BE SURE TO INCLUDE ALL OF THE FOLLOWING \*\*\*

- ☞ COMPLETED APPLICATION SIGNED BY ALL APPLICANTS
- ☞ CHECK OR MONEY ORDER WITH **PAYMENT IN FULL**, MADE PAYABLE TO **A TO Z CRAFTS**
- ☞ **6x9 SELF-ADDRESSED STAMPED ENVELOPE WITH 3 1<sup>st</sup> CLASS STAMPS**
- ☞ AT LEAST 3 PHOTOS OF YOUR CRAFTS, PLEASE BE SURE THAT THE PHOTOS INCLUDE EVERYTHING YOU PLAN TO SELL.

IF ANY OF THE ABOVE ITEMS ARE NOT SUBMITTED, YOU WILL NOT BE CONSIDERED FOR PARTICIPATION IN THIS SHOW.

EXHIBITOR(S) \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

E-MAIL ADDRESS/WEB-SITE \_\_\_\_\_ MD SALES TAX # \_\_\_\_\_

| MARK # OF SPACES IN APPROPRIATE BOXES<br>CHECK BOXES AS NEEDED AND CALCULATE TOTAL DUE | SPACE                                     | CORNER                                      | WALL                                  | ELECTRIC<br>(PER BOOTH)       | CAMPER<br>(PER DAY)           | TOTAL<br>DUE |
|--|---|---|---------------------------------------|-------------------------------|-------------------------------|--------------|
| MAIN BUILDING  | 12 X 12<br><input type="checkbox"/> \$295 | <input type="checkbox"/> \$50<br>Additional | <input type="checkbox"/> NO<br>CHARGE | <input type="checkbox"/> \$25 | <input type="checkbox"/> \$20 |              |
| SMALL BUILDINGS  | 10 X 10<br><input type="checkbox"/> \$265 | N/A   | N/A                                   | <input type="checkbox"/> \$25 | <input type="checkbox"/> \$20 |              |
| BARNS  | 12 X 10<br><input type="checkbox"/> \$195 | N/A   | N/A                                   | <input type="checkbox"/> \$25 | <input type="checkbox"/> \$20 |              |
| YOUR TENT - OUTSIDE  | 10 X 10<br><input type="checkbox"/> \$185 | N/A   | N/A                                   | <input type="checkbox"/> \$25 | <input type="checkbox"/> \$20 |              |

DO YOU HAVE A BACK DROP (to separate your booth from the booth behind you)? YES \_\_\_\_\_ NO \_\_\_\_\_

ARE YOU DOING ANY OTHER SHOWS BEFORE NOVEMBER? WOULD YOU DISTRIBUTE SOME FLIERS? \_\_\_\_\_

IF YOU USE AN EZ-UP CANOPY FOR INDOOR SHOWS, YOU MAY USE THE FRAMEWORK BUT NOT THE CANOPY.

DESCRIPTION OF ITEMS FOR SALE - PLEASE LIST EVERYTHING YOU PLAN TO SELL! ONLY ITEMS HANDCRAFTED BY THE PARTICIPATING INDIVIDUAL WILL BE ACCEPTED

\_\_\_\_\_  
\_\_\_\_\_

I (WE) CERTIFY THAT ALL OF THE ITEMS TO BE OFFERED FOR SALE HAVE BEEN HANDCRAFTED BY ME (US), AND I (WE) UNDERSTAND THAT IF ANY OTHER ITEMS ARE ON MY DISPLAY, I (WE) MAY BE REMOVED FROM THE SHOW. I (WE) THE APPLICANT(S) HAVE READ THE 'SHOW RULES' ENCLOSED WITH THE APPLICATION AND AGREE TO ABIDE BY SAID RULES. I (WE) THE APPLICANT(S) DO EXPRESSIVELY RELEASE THE PROMOTERS AND STAFF (A TO Z CRAFTS) AND THE OWNERS OF ALL OF THE EXHIBIT BUILDINGS AND GROUNDS FROM ALL LIABILITY FOR INJURY, DAMAGE OR LOSS TO PERSONS OR PROPERTY OF THE EXHIBITOR, AND WILL NOT HOLD SAID PARTIES LIABLE FOR REFUNDS WHATSOEVER FOR FAILURE TO FULFILL THE CONTRACT, BEING DESTROYED BY FIRE OR OTHER CALAMITY, ACT OF GOD, STATUTES, ORDINANCES OR LEGAL AUTHORITY OR ANY CASE BEYOND ITS CONTROL WHILE PARTICIPATING IN THE EVENTS SPONSORED BY A TO Z CRAFTS, AND HEREBY AGREE TO THE ENFORCEMENT OF ALL REQUESTED RULES AND REGULATIONS OF THE SHOW SET FORTH IN THE APPLICATION AND ENTRY RULES.

SIGNATURE(S) \_\_\_\_\_

**A to Z Crafts**  
**P.O. Box 342**  
**Thurmont, MD 21788**  
**301-271-4432**

This show will be held ONE WEEKEND ONLY. Show hours will be 9:00 am to 5:00 pm each day.

Please be sure to read and understand all of the rules and regulations, as they will be strictly enforced.

You must submit a completed application, accompanied by all necessary information and your full payment. If this is not done, your application will not be accepted.

**ELIGIBILITY**

This show is open to all artists and craftspeople who make their own handcrafted items.. **NO IMPORTED, BUY-SELL ITEMS, OR KIT CRAFTS WILL BE ACCEPTED.** The promoter has the right to require any exhibitor remove any unacceptable items.

**HAND-CRAFTED**

This is a quality show. Every applicant is required to submit at least 3 photos representative of his/her work. Please be sure the photos are representative of all the crafts you plan to sell. You must include a 6x9 SASE for return of photos and all other pertinent information relating to your space at the show. **THE PROMOTER RESERVES THE RIGHT TO EXCLUDE ANY EXHIBITOR EITHER BEFORE OR AFTER ACCEPTANCE.**

**BOOTHS**

Booth sizes and fees are listed on the application. Wall and corner spaces will be honored on a first come - first serve basis. If your request cannot be honored, we will do our best to accommodate you. **BACK DROPS ARE STRONGLY RECOMMENDED.** A back drop is something at the back of your booth to separate you from an exhibitor who may be behind you. You may use lattice, shutters, painted pegboard, curtains, etc. Please make your booth presentable from all sides. Sheets, curtains, etc. may be used on the back if necessary.

**ELECTRICITY**

Must be requested. For multiple booths, electric must be paid for each booth, unless electric in one booth is just for a cash register.

**SECURITY**

Security will be provided overnight. The buildings are locked and secured, but the promoter is not responsible in any way for lost, damaged, or stolen items. You accept full responsibility for anything that you leave overnight.

**REFUND POLICY**

A completed application is your commitment to this show. Once your application is received we begin advertising your participation. **NO REFUND WILL BE MADE AFTER YOUR APPLICATION HAS BEEN ACCEPTED.**

**ADVERTISING**

We will advertise extensively in newspapers, magazines, radio, flyers, Internet, etc. Signs will be posted in the general area of the show where allowed by local ordinances.

**LODGING**

Hotels in the area - In Columbia, MD - Residence Inn 410-997-7200, Homewood Suites 410-872-9200. In Frederick, MD - Hampton Inn 301-696-1565, Sleep Inn 301-668-2003, Holiday Inn 301-694-7500, Motel 6 301-662-5141.

Campers may park on the fair grounds. Fee for this is \$20 per night. No facilities are guaranteed. Electricity is available on a first come basis.

Please see reverse side for show rules.

## SHOW RULES

1. We do not offer exclusives.
2. Buy-sell, imported, or kit crafts are unacceptable. Do not bring them to this show.
3. Discount, close-out, or sale signs are not permitted.
4. All booths must be open and staffed during all hours of the show all three days.
5. No booth may be dismantled before closing time. If that occurs, the exhibitor will not participate in any future shows with this promoter.
6. You must remain within your assigned space. Designated aisles must remain clear at all times, due to local fire marshal regulations. You may not interfere with your neighbor in any way.
7. No exhibitor may sell his assigned space to anyone else.
8. No changing of assigned spaces.
9. Nothing may be nailed, stapled, or otherwise attached to the walls, floors, or any other parts of the exhibition areas. **NO HEATERS ARE ALLOWED.**
10. Tables **MUST** be skirted or covered to the floor on all exposed sides with professional looking covers.
11. Set-Up - Exhibitors may drive up to buildings or barns, but **NOT** into them. You must unload your things and move your vehicle to the parking area before setting up your display. **THIS WILL BE ENFORCED.** You may not park your vehicle next to any building for the weekend. There are designated exhibitor parking areas. All vehicles must be in the designated areas ½ hour prior to show time. The show will not open until all vehicles are properly parked.
12. Break-Down - Booths must be entirely dismantled and packed prior to bringing your vehicle to the loading area.
13. You are responsible for cleaning up your own booth. Please put all trash in the trash containers provided.
14. If you desire insurance, you must obtain it yourself at your own cost.
15. All exhibitors must be present one hour prior to show time on opening day, or the promoter has the right to re-assign your space. **NO REFUNDS WILL BE GIVEN.**
16. The promoter will be on the show site from set-up day until the end of the show.
17. If you fail to notify the promoter in advance of any cancellation, as well as failure to comply with all rules of the show, you will not participate in any future shows with this promoter.
18. Back drops are strongly recommended. This is most important in the center aisle of the main building to separate your booth from the booth behind you.
19. Smoking is strictly prohibited in all buildings and barns.
20. Open flames are strictly prohibited in all buildings and barns. **THIS INCLUDES CANDLES.**
21. If you do not have a MD sales tax #, a temporary number will be mailed to you. MD sales tax is 6%.
22. There is a \$35 fee for all returned checks.